**Youth Minister Virtual Meeting Notes**

**June 7, 2021**

**Links**

Elaine Phillips: **Spring 2022 Confirmation Request Form** has been posted: <https://www.atlyouth.org/confirmation>

**Youth Mental Health Courses**: <http://tiny.cc/YMHFA611>, <http://tiny.cc/YMHFA625>

**Ministering To Youth Documents** we follow: <https://www.atlyouth.org/high-school-middle-school> . Look at *Renewing the Vision* and *Cristus Vivit* under **Important Documents**.

**Eucharistic Renewal:** https://archatl.com/catholic-life/come-to-me-eucharistic-renewal. Resources kit: <https://archatl.com/catholic-life/come-to-me-eucharistic-renewal/parish-resource-kit/>

Angelique Richardson email: [arichardson@archatl.com](mailto:arichardson@archatl.com) or [archives@archatl.com](mailto:archives@archatl.com)\* (\*this is the better email to use in case Angelique is out of the office)

**Questions**

St. Benedict: Clarity on Youth Ministers driving teens? No longer allowed? Our Safe Environment person attended a training and that was in her notes.

Elaine: You should be able to as long as you follow all the current clearance requirements for Safe Environment and Catholic Mutual for driving. I am double checking with Jenni Weldin in Safe Environment about whether or not COVID restrictions are still in place which would prohibit YMs from driving people outside their family members.

St. Joseph (Athens): Very general question: Are there any specific archdiocesan guidelines/suggestions for leading teen youth groups similar to the directory for catechesis available on the arch site or in writing?

Elaine: we follow *Renewing the Vision* which is the latest document on youth ministry (1997). Also look at *Cristus Vivit;* both can be found under “Important Documents” on <https://www.atlyouth.org/high-school-middle-school>

**Angelique Richardson (Archdiocese Office of Record & Archives) Questions**

St. Joseph, Athens: The list of Permanent Records - Are these things are all mandatory or is it if we save them, we keep them forever? They are not all mandatory. You can save them and/or send them to Archives & Records and they will save them for you in your parish “box.”

St. Joseph, Athens: Can you speak to what is required on a Confirmation certificate? Parent name? Godparents’ names? Sponsor name? Whatever you record in the book should go on the certificate. You can find that information in the Sacramental Records Handbook. <https://archatl.com/offices/archives/sacramental-research/>

St. Mary Magdalene: So if we discard catechetical class lists, which are obsolete - we need to inform you via the appropriate form or just go ahead and shred? If it’s on the records retention list, you should ask for permission to shred. If it’s not on the list, you can go ahead and shred them.

St. Matthew, Tyrone: Standardized would be good or template. We use ParishSOFT template and it is missing some of this information. (for Confirmation certificates) Angelique will look into offering a few different sacramental certificate templates.

St. Mary Magdalene: Mail merge from Parish Soft into a word document template. Easy Peasy once you learn how. Create your own template.